

Checklist for Preparation of Adjudicatory Plea Hearing

Preparing for the Adjudicatory Plea Hearing:

- _____ Receipt of petition
- _____ Receipt of summons
- _____ Receipt of custody order
- _____ Talked to CPS
- _____ Talked to CASA
- _____ Reviewed Petition for legal defects, factual inaccuracies
- _____ Reviewed Petition for jurisdiction/venue problems
- _____ Motion to amend petition? (yes/no)
- Child's current placement acceptable? (yes/no)
- Motion to change placement or for protective custody? Explain:

- _____
- Position of CPS concerning protective custody:

- _____
- Position of parent(s) concerning protective custody:

- _____
- Do all parties consent to protective custody placement?

- _____
- Evidence (witness names, exhibits) expected to be presented by CPS at the Hearing:

- _____
- Additional evidence CAP will present at the Preliminary Protective Hearing (witnesses, exhibits):

- _____
- _____

At the Hearing

Persons who should be present:

Role	Name
Judge	_____
Parent(s) (not term.)	_____
Relatives w/standing	_____
_____	_____
Other	_____
Custodial Adults	_____
CPS Case- worker	_____
CASA	_____
Volunteer	_____
DA/AG	_____
_____	_____
_____	_____

Persons who may be needed:

Role	Name
Siblings	_____
_____	_____
Extended Family Members	_____
Adoptive Parent(s)	_____
Police	_____
_____	_____
Service Providers	_____
Prob/Parole Officer	_____
Other	_____
Witnesses	_____

Issues to Address in the Hearing

Placement of the child pending adjudication:

Has CPS made reasonable efforts to avoid placement outside the home?

Are there relatives or other adults that could be considered for placement?

Is this placement the least disruptive and most family-like alternative?

Under this placement, will the client have to change schools and, if so, can this be avoided?

Under this placement, will the client be taken away from any regular activities or appointments and, if so, can this be avoided?

Services to be provided to parent(s) before adjudication:

Services to be provided to your client before adjudication:

What are the terms and conditions of visitation between the parent(s) and your client?

What are the terms and conditions of visitation between your client and his siblings or others?

Will the parent(s) be paying any child support?

Missing parent and paternity issues:

Other Matters:

Were any motions filed?

Actions to be taken by CAP:

Have all parties been served?

Were there admissions to the Court concerning the allegations that will be contained in the Petition?

Date and time of next hearing:

Other notes:
